Filling the Gap Exercise

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| **Work Experience**: Based on the goals you wrote down, please write down 4 (or fewer) things in this table that you would like to see in 10 years on the **Work Experience Section** of your resume (complete the left side of the table below and please be brief). Then please sort it by date – meaning if you have one job that starts in 2025 and another one that starts in 2017, put the job that starts in 2017 after the job that starts in 2025.  Then after you have written down the 4 (or fewer) **Work Experience** goals in the left hand column, please write down in the right hand column what you need to achieve to make that goal a reality (meaning what ‘gap(s)’ do you need to fill per examples listed earlier in this section. | |
| Goal | How do I fill the gap so I can achieve the goal? |
| 1: |  |
| 2: |  |
| 3. |  |
| 4: |  |

|  |  |
| --- | --- |
| **Education**: Based on the goals you wrote down, please write down 3 (or fewer) things in this table that you would like to see in 10 years on the **Education Section** of your resume (complete the left side of the table below and please be brief). Then please sort it by date – meaning if you have one job that starts in 2025 and another one that starts in 2017, put the job that starts in 2017 after the job that starts in 2025.  Then after you have written down the 3 (or fewer) **Education** goals in the left hand column, please write down in the right hand column what you need to achieve to make that goal a reality (meaning what ‘gap(s)’ do you need to fill per examples listed earlier in this section. | |
| Goal | How do I fill the gap so I can achieve the goal? |
| 1: |  |
| 2: |  |
| 3: |  |

|  |  |
| --- | --- |
| **Personal / Other**: Based on the goals you wrote down, please write down 5 (or fewer) things in this table that you would like to see in 10 years on the **Personal/Other Section** of your resume (complete the left side of the table below and please be brief). Then please sort it by date – meaning if you have one job that starts in 2025 and another one that starts in 2017, put the job that starts in 2017 after the job that starts in 2025.  Then after you have written down the 5 (or fewer) **Personal/Other** goals in the left hand column, please write down in the right hand column what you need to achieve to make that goal a reality (meaning what ‘gap(s)’ do you need to fill per examples listed earlier in this section. | |
| Goal | How do I fill the gap so I can achieve the goal? |
| 1: |  |
| 2: |  |
| 3: |  |
| 4: |  |
| 5: |  |